

**Millcreek Township Trustees
Regular Meeting Minutes
September 3, 2024**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. to 8:30 p.m. at the Millcreek Township Community Building for the monthly meeting. Mr. Conroy called the meeting to order with the following members present:

MEMBERS: Keith Conroy, Bill Jordan, Dave Long and Scott Brackenridge

ATTENDEES: Battalion Chief Eric Billingsley – Jerome Township Fire Department, Joni Orders, Joanne Rausch, Jeff Pieper

Meeting Minutes

Mr. Conroy asked for a motion to approve the regular monthly meeting minutes from August 5, 2024.

- **Resolution #2496:** motion to approve the minutes of the August 5, 2024 regular meeting by Mr. Jordan, seconded by Mr. Long.
- Motion unanimously approved.

Jerome Township Fire Department

Battalion Chief Billingsley presented the monthly fire/EMS stats for August and other notable highlights for the department.

- Responses continue running higher than last year, with most of the increase coming from runs within Jerome Township or Mutual Aid. Training hours completed by department personnel have increased as well. The number of inspections, specifically commercial, has increased with added staff in this area.
- The new Medic Unit is still projected to be put into service in September.

Union County Sheriff's Office

No representative from the Sheriff's Office was able to attend this meeting.

Public Comment

A question was asked regarding any expansion plans for the soccer fields near Watkins Road and beyond to Brown Road. The trustees discussed current zoning restrictions in place there.

A question was asked regarding the accumulation of asphalt grindings on a property near the intersection of US 42 and Smart Cole Road.

Zoning

Zoning Commission

Joni Orders, Zoning Commission Chair, provided an update to the trustees.

- The Zoning Commission met in August. Representatives from PLANNING Next attended that meeting and provided a progress update and additional information regarding the review of the township's Comprehensive Land Use Growth Plan and Zoning Resolution. This topic will continue to be discussed during the Commission's next meeting in September.
- Discussion regarding the US33/US42 Overlay District is planned for the September meeting as well.

Board of Zoning Appeals

No updates

Zoning Administrator

Ron Todd, Zoning Administrator, was unable to attend tonight's meeting but did email the monthly Zoning Administrator's report to the trustees prior to the meeting for review.

- **Resolution #2497:** motion to accept the Zoning Administrator's report for August 2024 by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

Trustees

The Union County Commissioners scheduled a public hearing on September 10th at 6:30 p.m. The hearing will cover information regarding the proposed project to clear logjams within Mill Creek and plan for ongoing maintenance. It is planned that real estate owners of property within the watershed area will be assessed fees for ongoing maintenance.

Building & Grounds Improvement Projects

The trustees will update the list of building and grounds improvement projects based on the review completed during a special meeting earlier today.

Mr. Jordan

Spraying of weeds throughout the township grounds and playground will continue throughout the fall season. All other projects were previously discussed during the building and grounds inspection earlier today.

Mr. Long

- Township Hall Landscaping & Cemetery Shed Projects – Completion of the landscaping project around the township hall and maintenance on the cemetery shed should be completed over the next month.
- Cemetery Software – Third party vendor inputting data into the new software system. They will continue updating the system for a planned go-live over the next few months.
- Township Hall Tables & Chairs Replacement – The tables and chairs are ready and are being held by the furniture company. Delivery will be dependent on the timing of the flooring installation.

Mr. Conroy

- PSO Contract – Representatives from Millcreek Township, Jerome Township and the Union County Sheriff's Office met to discuss details of a new PSO contract starting January 1st, 2025. Length of the contract, cost, and the possibility of eliminating the requirement for PSO officers to have added Fire & EMT training were some of the key points discussed. Further discussions will be held in order for a final contract to be drafted and voted on by each party involved.
- Tornado Sirens – The option to have sirens installed which operate by solar power with a battery backup was discussed in more detail. The purchase of tornado sirens will be discussed further at next month's meeting when Chief Stewart should be able to attend.
- .gov Domain Migration Grant – Information gathering and the grant application are in process (the State of Ohio is accepting grant applications to help subsidize the cost for governmental entities to transition domain registrations to “.gov”).
- County Electric & Gas Aggregation Proposal – The Union County Commissioners placed an initiative on the November 5th ballot to allow Union County to aggregate electricity and natural gas purchases in order to secure price discounts. There will be no fee to opt-out of the aggregation program if it is approved. Residents are encouraged to learn more about the ballot initiative.

Other Business Items

Certification of Rates and Amounts for Tax Levies

Mr. Brackenridge presented the trustees with the certification of rates and amounts received from the Union County Auditor's Office.

- **Resolution #2498:** motion to accept the rates and amounts as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor by Mr. Conroy, seconded by Mr. Long.
- Motion unanimously approved.

Receipts, Expenditures and Bank Reconciliation

Receipts for the month: Union County Auditor Monthly Distribution: Gasoline Tax \$11,899.64; Motor Vehicle License Tax \$93.71; Local Government Sales Tax \$1,650.56; LGF \$346.13; Motor Vehicle Permissive License Tax \$533.82. Union County Auditor Second Half Real Estate Tax Settlement – General Fund: \$36,137.65 real estate tax, \$1,597.00 personal property tax, \$1,789.49 public utility tax; Special Levy Fire Fund: \$140,164.03 real estate tax, \$5,475.43 personal property tax, \$6,135.39 public utility tax; Special Levy Police Fund: \$49,495.88 real estate tax, \$2,399.85 personal property tax, \$2,748.14 public utility tax. Niranjana Vellampalli \$300.00 township hall rental. Julia Palmer \$75.00 township hall rental. Barbara Ogden \$75.00 township hall rental. Randy Spain \$75.00 township hall rental. Sims Brothers Recycling \$270.00 scrap metal recycling. Marysville Municipal Court \$577.00 traffic fines. Star Ohio \$3,888.12.

The trustees duly noted the check sequence from the previous month ending with check #6281 and checks presented for approval at the current meeting beginning with check #6282. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.

- **Resolution #2499:** motion to approve the bank statement and bank reconciliation by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #2500:** motion to pay bills by Mr. Conroy, seconded by Mr. Long.
- Motion unanimously approved.

	6282	Scott Brackenridge	1000-110-121	1,900.85
	6283	Keith Conroy	1000-110-111	294.09
	6283	Keith Conroy	2021-330-111	294.10
	6284	William Jordan	1000-110-111	545.22
	6284	William Jordan	2021-330-111	545.22
	6285	David Long	1000-110-111	492.28
	6285	David Long	2021-330-111	492.32
	6286	Ron Todd	1000-130-150	929.03
	6287	OPERS	1000-110-111	188.80
	6287	OPERS	1000-110-211	420.84
	6287	OPERS	1000-130-150	111.80
	6287	OPERS	2021-330-111	188.79
	6287	OPERS	2021-330-211	264.33
	Vouc	IRS	1000-110-111	182.66
	Vouc	IRS	1000-110-121	165.51
	Vouc	IRS	1000-110-212	134.14
	Vouc	IRS	1000-110-213	74.96
	Vouc	IRS	1000-130-150	48.43
	Vouc	IRS	2021-330-111	182.64
	Vouc	IRS	2021-330-213	27.39
	Vouc	Ohio Dept. Taxation	1000-110-111	18.12
	Vouc	Ohio Dept. Taxation	1000-110-121	76.67
	Vouc	Ohio Dept. Taxation	1000-130-150	11.97
	Vouc	Ohio Dept. Taxation	2021-330-111	18.09
	Vouc	School Dist. Income Tax	1000-110-111	16.85
	Vouc	School Dist. Income Tax	1000-110-121	20.55
	Vouc	School Dist. Income Tax	2021-330-111	16.83
	Vouc	Marysville City Inc. Tax	1000-130-150	16.77
	Vouc	Ohio Public Emp. Def.	1000-110-111	150.00
	Vouc	Ohio Public Emp. Def.	2021-330-111	150.00
P11-24	6288	Tonya Jordan	1000-120-329	350.00
B15-24	6289	Richard Neill	1000-410-329	535.50
P 4-24	6290	Ohio Edison	1000-120-351	477.04
P 9-24	6291	Verizon Wireless	1000-130-341	49.04
P10-24	6292	Spectrum Business	1000-120-329	124.98
B 5-24	6293	Clarity Tech Solutions	1000-110-599	122.55
B17-24	6294	Discount Portable Toilets	1000-610-599	99.00

B 3-24	6295	Marysville JT	1000-110-345	23.75
P 2-24	6296	Union County Engineer	2021-330-420	136.07
P15-24	6297	Planning NEXT	1000-110-317	2,651.80
P 8-24	6298	Auditor of State	1000-110-313	876.00
P19-24	6299	Office City Express	2272-760-740	20,301.82
P18-24	6300	LT Burns Company	2272-760-720	5,500.00
P20-24	6301	Andy Ater	2272-760-730	5,001.00

Interest for the month is: \$21.35

Interest for the year is: \$175.72

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to Adjourn

- **Resolution #2501:** motion to adjourn by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

X

Keith Conroy
Chairman

X

Scott Brackenridge
Fiscal Officer